



## Honeycroft

### **After School & Holiday Club Playworker/s Bank staff**

After school club & school holiday time & cover

From £8.60 to £11.45 per hour depending on age

**Required qualification level:** relevant experience / willingness to complete training

Our holiday club runs during school holiday times for primary school aged children takes place in our large upstairs hall and outside play space. This role would suit someone who works in a school setting, or who is studying locally and would like additional hours / income during after school and the school holiday times.

Our team are skilled in providing an inclusive, happy, play environment with planned activities and regular off site trips to the local parks and sea front.

Honeycroft believes all parents and carers have a right to access affordable, quality services for their children. We believe in the importance of learning through play and inclusion for all.

We are seeking someone who has experience of and enjoys working with children, and who demonstrates a keen interest in their own learning and developing to join our team.

#### Specific to The Role

To work as part of a team to deliver exceptional childcare in accordance with all statutory guidance by;

- a) Working as part of a team of volunteers, workers and students to provide consistent care and emotional support to each child.
- b) Ensuring the general health, safety and welfare of the children attending each session both on and off the premises.
- c) Contributing to the planning and delivery of activities, preparing resources as required.
- d) Developing own knowledge of a range of specific needs of individual children (e.g. Physical, developmental and emotional) and working towards the participation of each child.
- e) Taking part in off-site trips and the collection of children from school, ensuring the risk assessments and routes are followed.
- f) Reporting any concerns relating to children, staff, parents regarding safeguarding and / or complaints to the service manager.
- g) Contributing to the preparation of a range of snacks and refreshments.
- h) Reporting any wear and tear of equipment and maintaining the cleanliness / tidiness of equipment, leaving the premises in an orderly state.

- i) Contributing towards the induction and mentoring of new workers and volunteers to support their development and training.
- j) Liaising with the service manager on a regular basis to provide updates as required.

And Finally...To undertake any necessary training and carrying out other duties associated with this post for the effective running of the service as required.

## PERSON SPECIFICATION

### Essential

1. Willingness to undergo an Enhanced DBS and two reference checks
2. A willingness to undertake any required training and gain relevant qualifications, if appropriate
3. Relevant skills for working with groups of primary school aged children and a basic understanding of their needs
4. A basic awareness of health and safety issues relating to the provision of play
5. Commitment to implementing the Centre's equal opportunity policy
6. To possess a level of fitness to enable the safe lifting and handling of equipment whilst setting up the play environment
7. To contribute to light housekeeping duties and the ability to use a variety of cleaning products and personal protective equipment
8. The ability to work on own initiative and as part of a team with other staff members
9. An ability to communicate effectively with parents and build a relationship of trust with them
10. To possess a reasonable standard of literacy and the ability to keep accurate records
11. A willingness to learn our policies and procedures and to abide by the staff rules, including adhering to the staff dress code
12. The ability to support the team in creating a happy, organised and family focused setting.

### Desirable

1. Current Safeguarding training
2. Current First Aid certificate
3. A food and hygiene certificate
4. Experience of supporting child/ren with special educational needs and / or disabilities
5. Able to speak another / other languages
6. Additional skills in either art, music, storytelling, dance, yoga or sport.